

RHAM MS / HS Music Booster Meeting Minutes

March 7, 2023

Meeting Called to order: 7:03 PM by Amy Harvill

In Attendance:

Nick Kokus, Kerrie Verrastro, Deb Fitzsimmons, Jennichelle Oatman, Marcelle Groves, Anne Hooker, Cheryl Benedetto, Brenda Bula, Paula King, Tracey Garbarino.

Secretary's Report:

Review of the minutes from February with requested change regarding number of pizza's ordered for MS ERMF.

There were 25 pizzas at each of the 4 delivery times. Nick motioned to accept minutes with requested change, Amy seconded. Minutes approved and on file.

Treasurer's Report:

Review of the highlights of the treasurer's report given. Expenses for Disney remain unchanged. We made \$610 from the Lights Festival in the fall which was for 1 night of volunteering. There were minimal transactions this month. We still need to pay \$12,000 for Lion King which leaves us with \$10,000. MS ERMF to be discussed separately. Nick motioned to approve and Amy seconded. Minutes approved and on file.

Directors Updates:

HS Band-

Pep Band has concluded for the season. The all town Jazz Night is back this year and will be held on 4/27. Congratulations to the following students who were accepted to Allstate: Olivia Arcari, Ben Cancellaro, Alana Calhoun, Caelyn Calhoun and Alexa Odoy.

MS Band-

Thank you to Nick for organizing the Jazz concert. Review of any last minute needs for Coffee House. Marlborough Rehab will be a site for the band performances scheduled for 3/20. Thank you for assistance at MS ERMF.

MS and HS Choruses-

Thank you for all the assistance at MS ERMF. Bailey unable to attend tonight and again in April. Nick also has schedule conflict in April Consider changing date to April 18th.

Technology and Tri Music-

Tri M students will have a give back with the Flower Girl café 5/ 13.

Old Business:

A Disney itinerary was sent to all students and parents outlining the details of the trip. There is a mandatory meeting for students and parents on Tuesday 3/21 at 6pm.

Greater Hartford Foundation for Public Giving grant will be written by Deb and Amy using the list that the Andover Music director provided.

No change in scholarship status for graduating seniors.

MS ERMF- a big Thank you to all who helped to make this event a success. Cheryl created a spreadsheet to keep track of expenses. After expenses on food items, pizza and flowers, the net revenue was \$1344. Flower sales were the big income producer. We over purchased 38 pizzas and overspent \$500 on pizza. We donated 20 pizzas to St. Vincent De Paul shelter in Middletown. The director was appreciative and kudos to the students who brainstormed places to donate our leftover food. Flower sales began with 250 mix color stems at 55 cents per stem from Its So

Ranunculus and we purchased 200 more from Big Y at \$1.00 per stem. This can be a fundraising idea in the future. Feedback from the festival chair was that the event was well set up and organized. Kerrie to make a list of where volunteers were needed and any gaps that existed. In future specify student volunteer slot vs Adult slot as Tri M students filled many slots. An opportunity for the future is to have a shared folder and email specific to the event to facilitate improved communication. Please refer to attached document for a list of left overs and returns.

New Business:

Website and social media- upcoming coffee house and spring concert are posted and SUG is linked.

Coffee house- Deb to drop off cash box at 5:30p. According to the SUG, baked goods have been signed up for.

Need volunteers and 1 person to manage Square. Further discussion of Square and if lower cost for non profits if purchase terminal. Paula to look into Venmo as she has some experience with this as future payment option.

Spring concert- SUG is out. Need 1 volunteer for donations.

Memorial Day- will need to begin planning for lunch for students, directors, volunteers and bus drivers. Will need count of kids.

EOA- Directors to take care of food ordering. Recommendation from last year was to have an onsite coordinator.

Recommend no gear sales as this did poorly last year. Will consider flower sale instead. Nick requested \$951.97 for linens, coffee maker, and cutlery. Amy motioned to approve, Brenda seconded.

Spring concert- Flowers are ordered and need amount for payment. Elementary students to attend a performance 3/17 during school hours.

Transition needs- will need to fill treasurer position and Vice president position.

Next meeting will be Tuesday, April 18, 2023 at 7:00pm

Motion made by Nick to adjourn at 8:23 pm.

Respectfully Submitted,

Tracey Garbarino

Secretary