

RHAM MS / HS Music Booster Meeting Minutes

June 7, 2022

Meeting Called to order: 6:16pm PM by Amy Harvill

In Attendance:

Tammy Stolzman, Anne Hooker, Bailey McKiernan, Kerrie Verrastro, Jenichelle Oatman, Tracey Garbarino, Heidi Nilssen, Teresa Hooker, Anne Hooker, Jeff Hooker, Deb Fitzsimmons, Amy Harvill,

Secretary's Report:

April minutes amended to reflect correct number of student participating in Memorial Day parade. Review of May minutes. Amy motioned to approve and Jennichelle seconded. Minutes approved and on file.

Treasurer's Report:

Highlights of Treasurer's report were given. Review of MS concert revenue, donation, EOA and current expenses.

There are outstanding checks from EOA. Also review of EOA expenses and revenue provided. This included the total net amount which is to be split between music and art departments. Nick motioned to accept the Treasures report, Heidi seconded. Approved and report on file.

HS Band:

As Disney is planned for next spring, fundraising will begin in September with MCM pies and cookie dough.

Possibility of pursuing Script in November. There may be an upcoming request for a large contribution from the Boosters toward this trip to keep the cost manageable. Nick proposed looking purchasing square for the Music Booster's cash box for upcoming events. Amy will look into this and also Venmo as option for payment. Jazz band will meet for the last time on Thursday 6/9 to jam and listen to music. Nick plans on \$100 for pizza and will submit receipt for reimbursement.

MS Band:

Thank you for parade help and lunch. Jazz band is playing at the MS awards ceremony. The 7th graders are playing at 8th grade promotion. All the 8th grade band students have already been in contact with Nick regarding HS band.

MS and HS Choruses:

Bailey shared the Music Department calendar proposed for next year. This will be sent out in a mailing to all students. Also included in the mailing will be a letter from the Boosters and highlights of upcoming Disney Trip and MS Eastern Regional Festival scheduled for 2023. Rham middle school participated in the Witness Stone project where they profiled a family descended from slaves who lived in Hebron.

Music Technology and Tri M:

Tri M and Music Tech had no new business to report.

Old Business:

The award letter and check for the scholarship recipient provided to Nick. Seniors received their gift bags and 8th graders received their pins.

Website and Social Media:

Deb took many face-less pictures of the band which can be posted to social media in keeping with the school guidelines about posting students to social media platforms.

EOA Review:

Some suggestions for next year include-

Gear table and staff for the event.

Having a designated point person for volunteers the night of the event. This will need coordination with Bev from Art Department as they also provide volunteers.

Adding another person assigned to concessions.

Having clean-up designated for after the event.

Providing a list in print form of the night's volunteers and their jobs.

Designate an event coordinator- possibly Amy to float around to ensure all is covered and running smoothly. Walky-Talkies for the event to improve communication.

New Business:

Fundraising idea for next year- Flower and note for seniors. Purchase the night of EOA. Selling flowers or small bouquets with a note for performers at MS Eastern Regionals.

Board elections for Boosters 22/23 school year. Amy, president, Jennichelle Vice president, Deb, treasurer, Tracey, secretary. All in favor of proposed slate.

Review the updated constitution and bylaws. Will add one line for access to all financial platforms in article III, section 6. Nick motioned to approve, Tammy seconded.

Discussed creation of a Music Booster handbook including constitution, bylaws and documents for reference of past events.

Financial planning:

The goal is to provide support to the directors and their financial needs. Discussed anticipating some future expenses based on past expenses including food, accompanists, clinics and field trips. Concerns raised over possible lack of transparency if funds were allocated in lump sum without corresponding documented requests to support. Concerns of spending more than was allocated and impact of fundraising for students and boosters. At present, we will continue in our current format.

Next meeting will be Tuesday, September 13, 2022 at 7:00pm

Motion made by Amy to adjourn at 8:28 pm. All in favor; Motion passed.

Respectfully Submitted,
Tracey Garbarino
Secretary