

RHAM MS / HS Music Booster Meeting Minutes

April 18, 2023

Meeting Called to order: 7:06 PM by Amy Harvill

In Attendance:

Deb Fitzsimmons, Amy Harvill, Anne Hooker, Kerrie Verrastro, Paula King, Nick Kokus, Tracey Garbarino

Secretary's Report:

Review of secretary's report given. Motion to approve as presented by Amy and seconded by Anne. Minutes approved and on file.

Directors Updates:

HS Band-

Thank you for assistance with the spring concert and elementary school concert. Thank you for assisting with Disney. There were some incidental expenses that volunteers refused reimbursement for at this time.

MS Band-

Thank you for Coffee House assistance. Students performed in Andover, Hebron and Marlborough earlier that day. There were 2 requests for funds- Request \$84.96 for students who may not be able to afford shirts for parade. We were under budget for this. Amy motioned to approve, Deb seconded. Also request \$100 for pins for graduating 8th graders. Paula motioned to approve, Deb seconded. The spring MS concert is scheduled for 5/11.

MS and HS Choruses-

Thank you for assistance at MS Coffee House. The change in venue proved to be a good use of space as the Coffee House included the Art Department this year. Art club wants to make a special tablecloth for future Coffee House events. Thank you for assistance at spring concert. Allstate students enjoyed their event. 26 students will need shirts for EOTA. Preorder is due 5/5, 5/11 for dinners and solo auditions will take place on 5/4. The Lion King trip is scheduled for 5/14. There is a question about an outstanding invoice for tickets.

Technology and Tri Music-

No update given.

Treasurer's Report:

Review of the highlights of the treasurer's report given. Currently \$17,000 is earmarked for Lion King field trip for MS. There is approximately \$12,000 of useable funds. Highlights of MS Coffee House include \$400 of income from gear, \$49 in donations and \$110 collected via Square. YTD net revenue is \$17, 808.61. Kerrie motioned to approve, Paula seconded. Minutes approved and on file.

Booster Business-

Paula suggested purchasing 2 tablecloths for use at concerts or other events where we have a table set up. Will look at measurements and prices with Rainbow Graphics. The logo can be same as marching band logo. Square POS continues to require some exploration. Paula to look at Venmo/PayPal for nonprofits. Graphics are in place for EOTA and Ken will upload. A call for officers for next year needs to go out to fill vice president and treasurer position.

Event Planning-

Memorial Day parade lunch will include subs from Big Y. This will include 21 subs at \$15.99 per sub that will be cut into 5 inch lengths. Requested \$350 for subs. Amy motioned to approve, Deb seconded. We already have chips and drinks. Will need a wagon to transport subs, an extra trash can liner and gloves for serving. EOTA- The food purchase amount will be finalized in May. Happy Ads will also take place in May. There are 44 students who will need shirts at \$10 per shirt. Amy motioned to approve \$500 for shirts, Tracey seconded. Will also need a budget for miscellaneous items such as paper goods, grated cheese etc. Will put together an Amazon wish

list. Bev Fisher to be included in this list making. Amy to order. Amy motioned to approve \$400 for these incidentals, Deb seconded. Anne to put together a list of necessary volunteer slots for the evening based on last year's event.

Other events- A call for volunteers is needed at MS concert. At the All Town Jazz event Amy to give a quick word on stage about Boosters and will have a message in program.

Boosters last meeting of the year is tentatively 6/6 and a thought to include volunteers.

Next meeting will be Tuesday, May 9th, 2023 at 7:00pm

Motion made by Amy to adjourn at 8:12 pm.

Respectfully Submitted,

Tracey Garbarino

Secretary